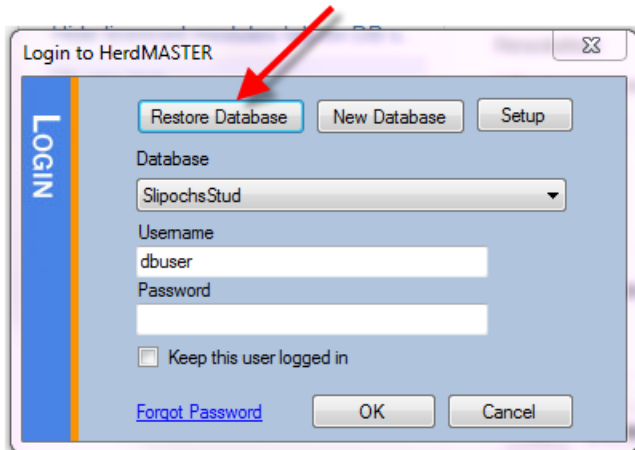


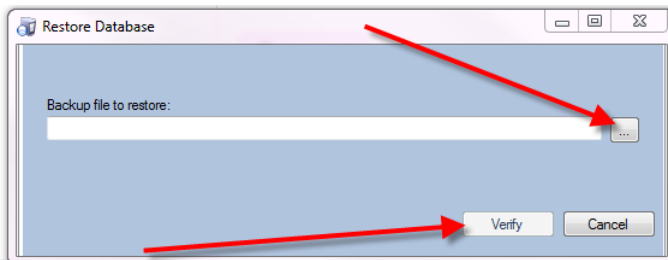
HerdMASTER 4 Tip Sheet

RESTORING DATABASE FROM A BACKUP

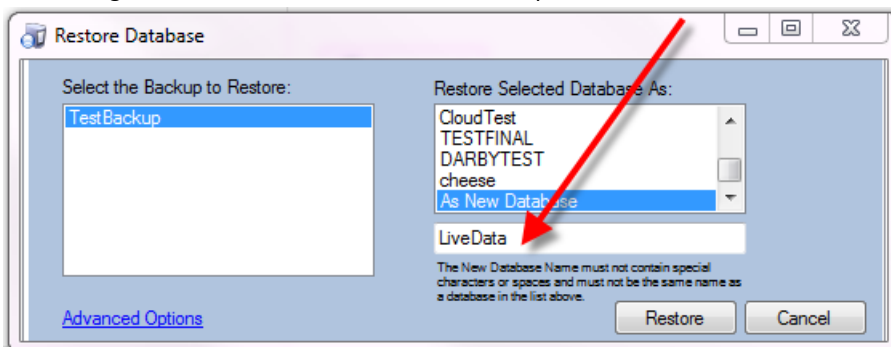
- 1) Start HerdMASTER 4
- 2) On login screen, click "Restore Database".



- 3) Browse to where you put the backup file by using the button to the right.

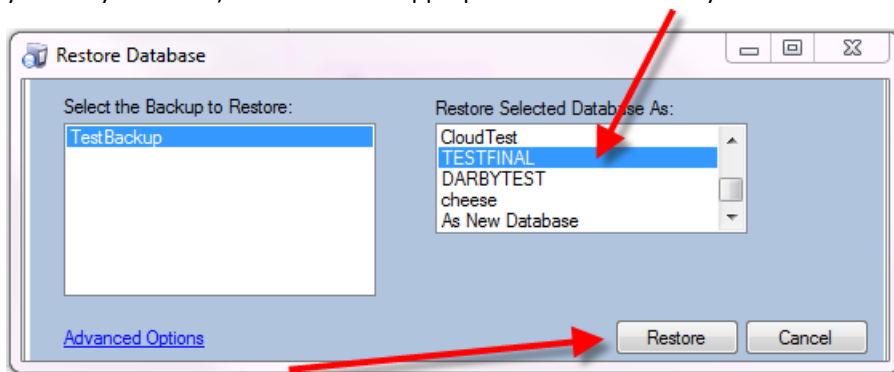


- 4) Click "Verify"
- 5) If restoring as a brand new database on that computer choose "As New Database" and give it a name.



!!!IMPORTANT NOTE!!!: Do not use special characters (spaces, hashes, brackets or other symbols) in the name as they may cause problems.

Otherwise if you want to overwrite the database you have been using (e.g. If you wanted to restore to yesterday's records) then select the appropriate database name you have been using.



- 6) Click "Restore"
- 7) When finished restoring you will be taken back to the login screen where you can use your username and password to login as normal.