



# HerdMASTER 4 Tip Sheet

## HOW TO CONVERT MY HERDMASTER 3 DATABASE TO HERDMASTER VERSION 4

Please note HerdMASTER 3 is no longer supported by the HerdMASTER office, all clients must move over to the new improved HerdMASTER version 4.

This method needs HerdMASTER 3 and HerdMASTER 4 to be installed on the same computer.

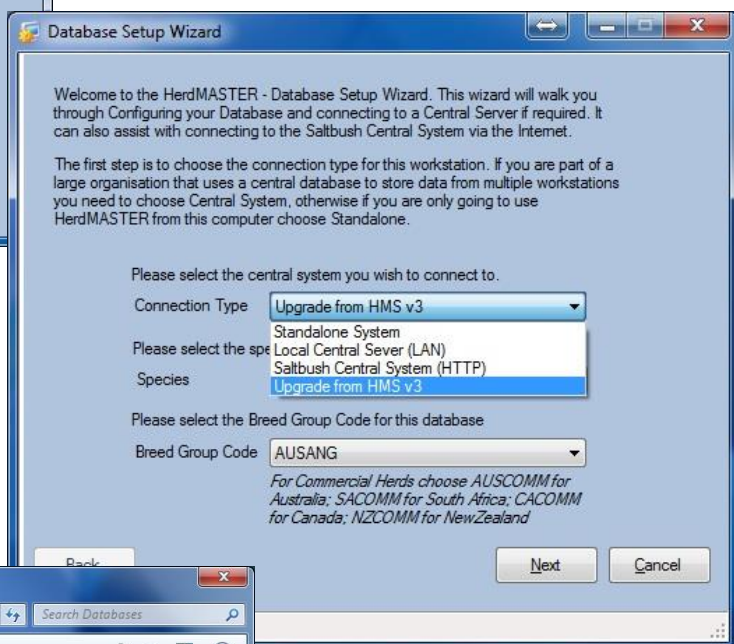
### CONVERTING HERDMASTER VERSION 3 TO VERSION 4

1. Double click on your HerdMASTER Version 4 Desktop icon.

2. On the Login Screen, choose New Database

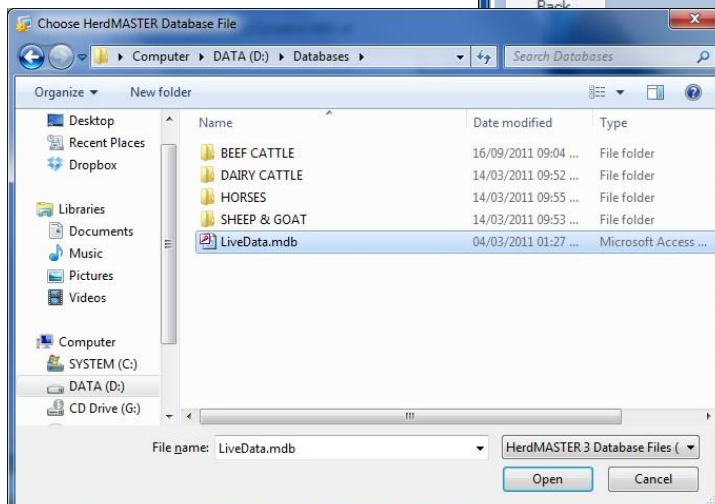


3. From the Connection Type Choose Upgrade from HMS v3



4. Click Next to continue

5. On the next Window choose the Browse button to find your HerdMASTER 3 Database.



(Default HerdMASTER DB directory is C:\Nextgen\Databases)





6. Choose a new Database Name and a Username and Password to access this database.

7. Click Next to convert your database.

It may take some time to convert your data.

