



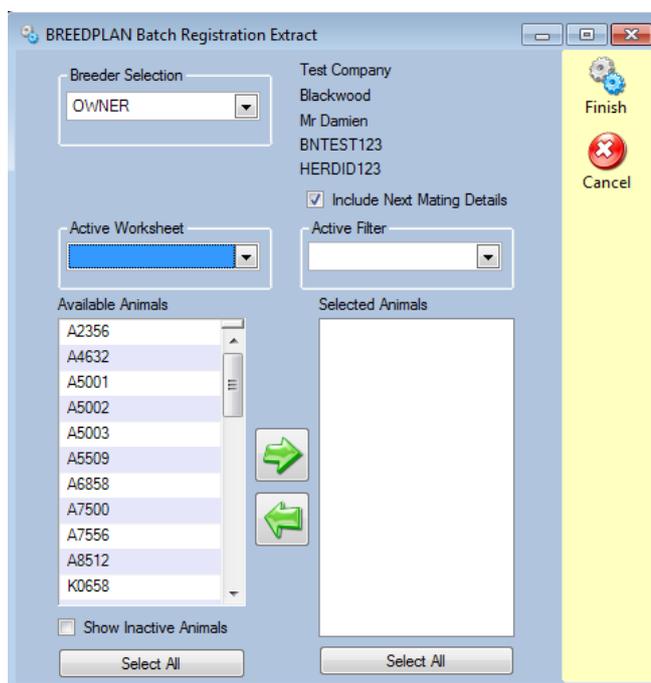
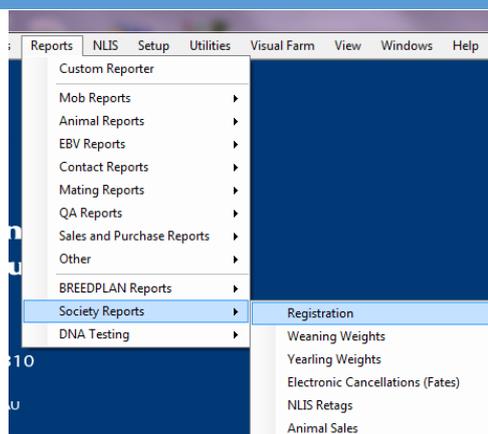
HerdMASTER 4 Tip Sheet

SOCIETY REGISTRATION

Society Registration reports are designed to automatically send your new animal details directly to your society for registration.

REGISTERING YOUR ANIMALS

1. Open **Reports | Society Reports | Registration**
2. Select the Breeder identity to register animals from.
3. Select the animals you wish to register and use the right arrow button to  move them to the Selected Animals list.
4. Select whether you want to include Next Mating Details using the checkbox and then hit finish to generate the report.





- 5. The report will process and generate a summary of operation with any warnings or errors as below:

Summary of Operation	
BreederErr	
Record ID	Message
1	Animal with Animal Tag: A2356 has a different breeder than the one selected. This Animal was not included.
2	Animal with Animal Tag: A7500 has a different breeder than the one selected. This Animal was not included.
3	Animal with Animal Tag: A6858 has a different breeder than the one selected. This Animal was not included.
4	Animal with Animal Tag: A4632 has a different breeder than the one selected. This Animal was not included.
5	Animal with Animal Tag: A5509 has a different breeder than the one selected. This Animal was not included.
6	Animal with Animal Tag: A7556 has a different breeder than the one selected. This Animal was not included.
7	Animal with Animal Tag: A5002 has a different breeder than the one selected. This Animal was not included.
8	Animal with Animal Tag: A8512 has a different breeder than the one selected. This Animal was not included.
9	Animal with Animal Tag: A5001 has a different breeder than the one selected. This Animal was not included.
10	Animal with Animal Tag: A5003 has a different breeder than the one selected. This Animal was not included.
NoBreed	
Record ID	Message
11	Animal with Animal Tag: MUTL001 has no Breed code. This Animal cannot be registered.
Total Records: 11	

In this case the A tagged animals came from elsewhere and thus had a different breeder to what I had selected on the previous window. As such, I do not register them as I am not the breeder.

In the case of the bottom message, that is a multi-sire tag, it does still need a breed group code and some societies require a society id for each group of multi-sires.

- 6. From the above page you can see if you have any issues with your animal records that need to be fixed before you submit to your breed society.

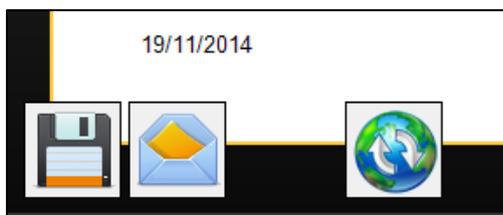
- 7. Once you close the summary window you will see the report behind it showing the animals that are being registered.

Calf Registration Information

Dam of Calf		Sire of Calf				Calf Ident, Registration and Birth Details											Next Mating			
Society ID	Tattoo Fate	Society ID	Tattoo Mating Date	Serv Code	Corr Code	D	Birthdate M	Y	Ident LEye	REye	Reg Col	Sex Prefix	Fate	CE	BW Suffix	Grp	Hm	Sire Soc ID	Srv Mating Date	
SLIPA004632		SLIPA002366		N		9	10	2013	K658			F		2	50					
SLIPA008512		SLIPA005509		N		10	10	2013	K659			F		1	0					
SLIPA007500		SLIPA002366		N		15	10	2013	K660			M		2	66					
SLIPA006868		SLIPA002366		N		15	10	2013	K661			F		3	35					
SLIPA006868		SLIPA005509		N		15	10	2013	K662			F		3	32					
SLIPA005002		SLIPA005509		N		16	10	2013	K663			M		1	55					
SLIPA005001		SLIPA005509		N		16	10	2013	K664			F		1	0					

7 animals to register

- 8. At the bottom of this page there are three buttons that you can use to submit the registrations. (below)



- The Disk icon on the left is to save the registration information as a data file that you can manually send to your society.

- The Letter icon in the middle is used to automatically open an E-Mail window in your mail program and it pre-fills the email address, subject and adds the registration as an attachment. This can be blocked by windows security settings.
- The world icon is to E-Mail your society with the registrations from the HerdMASTER server rather than using your own email program. It allows you to enter your own email address as the sender and a message. This icon is used when for some reason the E-Mail button (letter icon) does not work.